

COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN

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What is the Commission being asked to do?

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet; and
- (iii) note the current position with regard to the Task and Finish Groups.

Task and Finish Groups

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups). The current position is that three Task and Finish Groups are established, namely:

- Houses in Multiple Occupation Task and Finish Group

The Group has just completed its work in that a final report is before the Commission at this Meeting, with a series of suggested recommendations for forward referral to Cabinet.

- Budget Task and Finish Group

The Budget Task and Finish Group has met on a number of occasions, the Group will feed into and make recommendations to Cabinet on 9 February 2015 on the Budget Preparation for the following Financial Year.

- Local Plan Task and Finish Group

The Local Plan Task and Finish Group may well need to re-convene to scrutinise further stages of the Local Plan development, this will probably be post May 2015 at which time new members will be sought.

Proposing new Review Topics

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix C**) to the Democratic Services section.

Scrutiny Work Programme

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix A**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

Cabinet Forward Plan

The Commission is also asked to consider the draft Cabinet Forward Plan published on 2 January 2015 (**Appendix B**). The purpose of submitting the Forward Plan to the Commission; is so that Members can review forthcoming items and highlight any reports that the Commission would like to review ahead of Cabinet consideration.